



## Celebrate Your Birthday at the GLOW YMCA!

Make your child's special day unforgettable with a fun, hassle-free party at the Y!

### Party Availability & Schedule

- **April 1 – November 1:** Saturdays | 12:00 PM – 2:00 PM
- **November 1 – April 1:** Saturdays & Sundays | 12:00 PM – 2:00 PM

### Pricing & Booking Requirements

- **YMCA Members:** \$300 | **Non-Members:** \$325 (*Rates based on 20 children maximum*)
- **Deposit:** A **\$50 non-refundable deposit** is due at the time of booking to secure your date.
- **Booking Deadline:** Reservations must be made at least **2 weeks prior** to the event date.

### How Your 2-Hour Party Works

- **Hour 1 (12:00 PM – 1:00 PM):** Everyone starts in the **Rotary Room**. This is your time for food/drinks (if you choose to bring them in), cake, and opening gifts!
- **Hour 2 (1:00 PM – 2:00 PM):** Choose **one** of the following activities for your second hour:
  - Extra Hour in the Rotary Room | Kids Gym | Big Gym | Pool | Nerf War

*Note for Pool Parties: The pool portion must run first from **12:15 PM – 1:00 PM**, followed by your hour in the Rotary Room for food and gifts.*

### GLOW YMCA Birthday Party Rental Agreement

#### 1. Contact & Booking Information

- **Parent/Guardian Name:** \_\_\_\_\_
- **Phone Number:** \_\_\_\_\_
- **Child's Name:** \_\_\_\_\_ **Child's DOB:** //\_\_\_\_
- **Requested Date of Party:** \_\_\_\_\_ **Time:** 12:00 PM – 2:00 PM

#### 2. Party Activity Choice (Select One)

Stay in Rotary Room

Kids Gym

Big Gym

Pool Party (*Starts in pool at 12:15 PM*)

Nerf War

### 3. YMCA Policies & Regulations

#### Payment, Paperwork & Cancellations

- **Paperwork Deadline:** All paperwork must be completely filled out and returned to the YMCA at least **2 weeks prior** to the event. Failure to do so will result in the **cancellation** of the event.
- **Remaining Balance:** The remaining balance is strictly due **1 week before** the party date.
- **Cancellation Policy:** Cancellations made more than 1 week before the event will be refunded *minus* the **\$50 non-refundable deposit**. If a cancellation occurs **less than 1 week prior** to the party, **no refund** will be given.

#### Facility Rules, Setup & Clean-Up

- **YMCA Rules:** The renter and guests must follow all YMCA rules, procedures, and staff instructions always while using the facility.
- **Setup & Clean-Up:** All setup and clean-up are the sole responsibility of the renter.
- **Clean-Up Fee:** The party room must be left in a clean and orderly condition. A **\$40 clean-up fee** will be automatically charged if the room is not properly cleaned after use.
- **Punctuality:** Parties are a 2-hour maximum and must end promptly at **2:00 PM**. Failure to leave on time will result in an **additional charge**.
- **Damages:** Any damage resulting from the rental will be the sole responsibility of the renter.
- **Security:** The GLOW YMCA is not responsible for lost, stolen, or damaged personal items.

#### Pool Use Safety Rules (For Pool Parties Only)

- **Lifeguard Instruction:** All guests using the pool must follow lifeguard instructions. Children must be made aware that they need to listen to the lifeguard, be respectful, safe, and have fun.
- **Prohibited Actions:** Running on pool deck and diving into the pool are strictly prohibited.
- **Capacity Limits:** A maximum of **25 people** is allowed in the water with one lifeguard on duty.
- **Adult Supervision:** At least **1 adult must be in the water for every 4 swimmers under the age of 6**.

#### 4. Acknowledgment & Signature

By signing below, I acknowledge that I have read, understood, and agree to adhere to all the GLOW YMCA party policies, facility regulations, and safety rules listed above.

**Parent/Guardian Printed Name:** \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Deposit Paid Date: \_\_\_\_\_

Receipt Number: \_\_\_\_\_

